



BRIDGING THE GAP

Employability Skills Course and a Guaranteed Interview!

Gloucestershire Gateway Trust with Charlton HR, is organising a **FREE** short course for anyone who is interested in being employed at Gloucester Services on the M5. Anyone successfully completing the 3-day course will be **guaranteed** an interview.

Where?

The Phoenix Centre, Matson Lane, Matson, Gloucester, GL4 6DX

Tuesday 5th Mar 2019 10:00am – 2:00pm (Lunch included)

Wednesday 6th Mar 2019 10:00am – 2:00pm (Lunch included)

Thursday 7th Mar 2019 10:00am – 2:00pm (Lunch included)

(Will include a tour of the Gloucester Services)

What?

Each session is four hours and will look at the key skills needed for working in a busy shop or cafe and will help you with any future job applications or interviews. Topics include:

- How to create or improve your CV
- Interview skills
- Communication and customer service skills
- Teamworking

Who?

Gloucestershire Gateway Trust is committed to supporting communities in Matson, Robinswood, White City, Podsmead, Stonehouse/GL10 area and Tuffley

We are organising this course to help you have the best chance of competing for good jobs, whether that is with Gloucester Services or elsewhere. This would be the perfect opportunity for anyone who is:

- Interested in a career in retail, hospitality and catering
- Wants to improve their communication and customer service skills
- Keen to recognise their strengths and think more about their career options

Contact Charlton HR on **01242 254466** or enquiries@charltonhr.co.uk
for more information or to put your name down for the course.

The Phoenix Centre, Matson Lane, Matson, Gloucester, GL4 6DX

No. 1 bus from Clarence St, Gloucester (Stand T)

or

No. 13 bus from ASDA Superstore

Advice/Help on transport outside of Gloucester is also available

